



INDIA SECURITY PRESS

(A Unit of Security Printing and Minting Corporation of India Limited)

Wholly owned by Government of India

Nashik Road – 422 101 (Maharashtra) Tel No 00 91 253 2402200, Fax No 00 91 253 2462718

Website: www.spmcil.com, email: purchase.isp@spmcil.com

Non Transferable

Security Classification: UNCLASSIFIED

TENDER DOCUMENT FOR MANUFACTURE, SUPPLY, INSTALLATION, COMMISSIONING, TESTING AND TRAINING OF (i) MEDIUM LEVEL SECURITY SHREDDING MACHINE: 01 NO. AND (ii) HIGH LEVEL SECURITY SHREDDING MACHINE: 01 NO.

Tender No. 255/ICB/SY-21-01(HSSM)/2017

Date: 24.02.2018

This Tender Document contains **40** pages.

Tender Documents is sold to:

M/s _____
Address _____

Details of Contact person in SPMCIL regarding this tender:

Name, Designation: DEEPAK VERMA, Dy. MANAGER (T.O.){Purchase}i/c

Address: India Security Press,
Nashik Road-422 101
Maharashtra
India

Phone: 0253-2402219/2402319/2402435
Fax : 0253-2462718
Email: purchase.isp@spmcil.com

Note- The word “SPMCIL” in this SBD hereinafter is referred to as “India Security Press, A unit of SPMCIL”.



SECTION I: NOTICE INVITING TENDER (NIT)

INDIA SECURITY PRESS

(A Unit of Security Printing and Minting Corporation of India Limited)

Wholly owned by Government of India

Nashik Road – 422 101 (Maharashtra) Tel No 00 91 253 2402200, Fax No 00 91 253 2462718

Website: www.spmcil.com, email: purchase.isp@spmcil.com

Tender No. 255/ICB/SY-21-01(HSSM)/2017

Date: 24.02.2018

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods and services:

Schedule No.	Brief Description of Goods/ services	Quantity (with unit)	Earnest Money
Supply, Installation, Testing and Commissioning of:			
1	Medium Level Security Shredder	01 (One) No.	Rs.194000 or USD 3030 or Euro 2570
2	High Level Security Shredder	01 (One) No.	Rs.74000 or USD 1155 or Euro 980

Type of Tender (Two Bid/ RC/Development/Indigenization/ Scrap/ Security Item etc)	PQB/ EOI/ Disposal of	Three bid (Single Stage) i.e. (PQB + Techno-commercial + Price Bid) International Competitive Bidding (ICB)
Dates of sale of tender documents		From 24.02.2018 to 16.04.2018 during office hours
Price of the tender document		INR 5600 or USD 90 or Euro 75
Place of sale of tender documents		Purchase section, India Security Press, Nashik Road-422 101, Maharashtra, India
Closing date and time for receipt of tenders		17.04.2018 up to 1430 Hrs
Place of receipt of tenders		Green Gate, India Security Press, Nashik Road-422 101, Maharashtra, India
Time and date of opening of tenders		1500 Hours on 17.04.2018
Place of opening of tenders		Purchase Section, India Security Press, Nashik Road-422 101, Maharashtra, India
Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.21.1 of GIT)		Manager(HR), India Security Press, Nashik Road-422 101, Maharashtra, India

2. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.
3. Tender documents may be purchased on payment of non-refundable fee of INR 5600 or Euro 75 or USD 85 per set in the form of account payee demand draft/ cashier's cheque/ certified cheque, drawn on a scheduled commercial bank in India, in favour of SPMCIL Unit ISP, payable at Nashik.
4. If requested, the tender documents will be mailed by registered post/ speed post to the domestic tenderers and by international air-mail to the foreign tenderers, for which extra expenditure per set will be Rs. 200 for domestic post and Rs. 1000 for international air-mail. The tenderer is to add the applicable postage cost in the non-refundable fee mentioned in Para 3 above.
5. Tenderer may also download the tender documents from the web site www.spmcil.com or <https://ispnasik.spmcil.com> and submit its tender by utilizing the downloaded document, along with the required non-refundable fee as mentioned in Para 3 above.

6. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped in the tender box located at the address given below on or before the closing date and time indicated in the Para 1 above, failing which the tenders will be treated as late and rejected.
7. The essence of this tender is Price, delivery and adherence to Technical Specification. This tender is not a Development Tender. Bidders having proven track record of having manufactured and supplied similar machine can only participate.
8. In the event of any of the above mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be sold/ received/ opened on the next working day at the appointed time.
9. No correspondence beyond bid due date will be made for shortfall of documentary evidence. Such offers received with shortfall of documentary evidence will be summarily rejected.
10. The tender documents are not transferable.

Sd/-
Dy. Manager [T.O.]{Purchase}i/c
For General Manager
India Security Press,
Nashik Road
Phone No 0253 2402219/2319/2435

Address for dropping the tender documents

Green Gate,
India Security Press,
Nashik Road-422 101,
Maharashtra, India.



SECTION II: GENERAL INSTRUCTIONS TO TENDERERS (GIT)

PART I & II: GENERAL INSTRUCTIONS Applicable to all Types of Tenders:

Please refer the link **Click here** or **<http://ispnasik.spmcil.com/spmcil/UploadDocument/GIT.pdf>** for further details.

GIT (Total pages: 32)

BIDDERS ARE REQUESTED TO DOWNLOAD 32 PAGES BY CLICKING THE ABOVE SAID LINK AND SUBMIT THE SAME DULY STAMPED AND SIGNED ALONG WITH TENDER DOCUMENT.



SECTION III: SPECIAL INSTRUCTIONS TO TENDERERS (SIT)

The following special instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

Sr. No.	GIT Clause No.	Topics	SIT Provision
1.	4	Eligible goods and services (Origin of Goods)	SIT-1 (Mentioned below)
2.	8	Pre-bid conference	SIT-2 (Mentioned below)
3.	9	Time Limit for receiving request for clarification of Tender Document	SIT-3 (Mentioned below)
4.	11.2	Tender Currency	SIT-4 (Mentioned below)
5.	12.11	Applicability of Octroi and Local Taxes.	Not applicable
6.	14	PVC Clause & Formula	Not Applicable
7.	16	Documents Establishing Tenderers Eligibility and Qualifications	SIT-5 (Mentioned below)
8.	18.1	Earnest Money Deposit	SIT-6 (Mentioned below)
9.	19	Tender Validity	SIT-7 (Mentioned below)
10.	20.4	Number of copies of Tenders to be submitted	SIT-8 (Mentioned below)
11.	20.8	Submission of tender	SIT-9 (Mentioned below)
12.	20.9	E-procurement	Not contemplated
13.	24.4	Opening of Tender	SIT-10 (Mentioned below)
14.	32	Conversion of Tender Currencies in India Rupee.	SIT-11 (Mentioned below)
15.	33	Evaluation Criteria	SIT-12 (Mentioned below)
16.	34	Comparison on CIF Destination basis.	SIT-13 (Mentioned below)
17.	35.2	Additional factors for evaluation of offers	Not applicable
18.	43	Parallel contracts	Not applicable
19.	50	Tender for rate contracts	Not applicable
20.	51.1, 51.2	PQB Tenders	Pre Qualification criteria as per section IX of SBD.
21.	52	Tenders involving purchaser's and pre-production samples	Not applicable
22.	53	EOI Tenders	Not applicable
23.	54	Tenders for Disposal of Scrap	Not applicable
24.	55	Development/ indigenization Tenders	Not applicable
25.		Language of Tenders	The tenders are to be submitted in English Language only
26.	22.1	Correction in GIT clause	SIT-14 (Mentioned below)

SIT-1: Eligible Goods/ Services: All goods and related services to be supplied under the contract shall have their origin in India or other countries. The terms "origin" used in this clause means the place where the goods are mined, grown, produced, or manufactured or from where the related services are arranged and supplied. The Bidder should clearly mention the origin of the machine in the PQB.

SIT-2: Pre-bid conference: The pre-bid conference will be held on **15.03.2018** at 11.00 hrs IST. The prospective bidders interested to participate in this tender are requested to attend the pre-bid conference for clarifications on PQB and Technical issues, at India Security Press, Nashik. The queries of Pre-bid conference if any, shall reach to GM, ISP, Nashik on or before **10.03.2018** in writing by Fax/mail.

SIT-3: Clarification of Tender Documents: A tenderer requiring any clarification or elucidation on any issue of the tender document may take up the same with ISP Nashik in writing or by fax/ e-mail/ post. ISP Nashik will respond in writing to such request provided the same is received by ISP Nashik not later than **14 days prior** to the prescribed date of submission of tender. In case the clarifications are not given by ISP Nashik in stipulated time frame then the bidder must strictly follow the tender terms and conditions. Copies of the query and clarification, if any, shall be sent to all prospective bidders who have purchased the bidding documents.

SIT-4: Tender Currencies: The domestic Bidders should quote in Indian Rupees only. Foreign Bidders should quote either in INR/ Euro/ USD. Bidders are requested to quote price within two decimal places. Quotation with price quote beyond two decimal places will be ignored.

SIT-5: Documents Establishing Tenderers Eligibility and Qualifications: In case the tenderer is an Indian agent quoting on behalf of foreign manufacturer, the Indian agent shall be already enlisted under the Compulsory Enlistment Scheme of Ministry of Finance, Govt. of India, operated through Directorate General of Supplies & Disposals (DGS&D), New Delhi.

SIT-6: Earnest Money Deposit: The required EMD as mentioned in Section VI: List of requirements can be submitted either by principal manufacturer or his authorized agent. The EMD shall be valid for a period of 60 days beyond Bid Validity i.e. 240 days (180 + 60 days). In case of shorter validity, the tender shall be treated as unresponsive. The EMD should be in the currency of INR/ EURO/ USD only.

EMD to be submitted only in the form of Account Payee Demand Draft / Banker's Cheque /FDR and shall be drawn from any 'Scheduled Commercial Bank' in India in favour of SPMCIL unit ISP, Nasik Road payable at Nashik. EMD may also be submitted in the form of Bank Guarantee issued/confirmed by Scheduled Commercial bank in India in the proforma given in Section XIII of the tender document.

SIT-7: Tender Validity:

(i) The tenders shall remain valid for acceptance for a period of 180 days after the date of tender opening prescribed in the tender document. Any tender valid for a shorter period shall be treated as unresponsive and rejected.

(ii) In exceptional cases, the tenderers may be requested by ISP Nashik to extend the validity of their tender upto a specified period. Such request(s) and response thereto shall be conveyed by surface mail or by fax/ e-mail followed by surface mail. The tenderers who agree to extend the tender validity, are to extend the same without any change or modification of their original tender and they are also to extend the validity period of the EMD (if applicable) accordingly. A tenderer, however, may not agree to extend its tender validity without forfeiting its EMD.

(iii) In case the day upto which the tenders are to remain valid falls on/ subsequently declared a holiday or closed day for ISP Nashik, the tender valid shall automatically be extended upto the next working day.

(iv) Compliance with the Clauses of this Tender Document: Tenderer must comply with all the clauses of this Tender Document. In case there are any deviations, these should be listed in a chart form without any ambiguity along with justification.

SIT-8: Number of Copies of Tenders to be submitted:

Tenderer shall submit their tender in "**Original**" only

SIT-9: Submission of tender: Pre-Qualification Bid, Techno-commercial bid and the Price Bid are to be submitted in Three Separate double sealed Envelopes on or before the due date of the submission of the tender as stated below otherwise tender/ bid / quotation shall be liable for rejection.



PART I : PQB (QUALIFYING CRITERIA) – (First Envelope):



- (i) **Tender Fee:** Tender fee of INR 5600 or USD 90 or Euro 75 should be submitted along with the PQB in form of Demand Draft/Bankers Cheque/Cashiers Cheque drawn from any “Scheduled Commercial Bank” in India, in favour of India Security Press, a unit of SPMCIL, Nasik Road payable at Nashik.
- (ii) **Earnest Money Deposit:**
For Schedule 1: Rs.194000 or USD 3030 or Euro 2570 and
For Schedule 2: Rs.74000 or USD 1155 or Euro 980
Those bidders who are interested to participate in both the schedules, can submit the combined EMD i.e. Rs. 268000 or USD 4185 or Euro 3550.

EMD must be submitted along with the tender in form of Demand Draft/Fixed Deposit Receipt/Bankers cheque issued by Scheduled Commercial Bank in India in favour of India Security Press, a unit of SPMCIL payable at Nashik, or in the form of Bank Guarantee issued/confirmed by Scheduled Commercial Bank of India in the proforma given in Section XIII. If the EMD submitted in the form of Bank Guarantee from foreign bank by the foreign bidder, the same should be countersigned by Indian Scheduled Commercial Bank failing which the offer will be ignored.

The firm who are registered under NSIC, DGS&D and Micro & Small Enterprises (MSE) for manufacturing/ selling/ trading of similar item may be exempted from submitting the EMD on producing valid certificate. The certificate should clearly indicate the stores details similar to India Security Press requirement and the validity of the certificate (Valid upto a period of 240 days after the date of tender opening prescribed in the tender document) otherwise, certificate will not be considered for exemption of EMD.

- (iii) Power of Attorney/ Authorization with the seal of company indicating that authorized signatory is competent and legally authorized to submit the tender and/ or to enter into legally binding contract.
- (iv) The eligibility criteria for the tender are given in **Section IX- Qualification/ Eligibility Criteria (PQB)**. The bidder has to submit all the desired documents and relevant documentary proof in support of relevant clauses mentioned in Section IX: Qualification/ Eligibility Criteria (PQB). The Qualifying Criteria should be submitted in original.

Part -II: Techno-Commercial bid (Second Envelope):

- (i) The tenderer shall submit detailed techno-commercial offer as per Technical Specifications mentioned as per Section-VII and List of Requirement as per Section-VI of the tender document.
- (ii) The tender has to submit sealed and signed tender document by authorized signatory of the tenderer as a token of acceptance of all section/ terms and conditions of this tender document (GIT, SIT, GCC & SCC, Quality Control Requirement, List of Requirement, Technical Specification, Tender form etc.)
- (iii) ***A copy of price bid proforma shall be submitted along with Techno-commercial Bid leaving blank the price portion (i.e. showing the unit, currency, total price etc. of the material offered as XXXX) so as to indicate the goods/ service being offered. It may be noted that the price is NOT to be quoted with the Techno-commercial Bid otherwise the tender shall be liable for rejection.***

Part-III: Price Bid (Third Envelope):

1. The tenderer shall quote their prices strictly as per the proforma given in Section-XI (Schedule-1 and Schedule-2) of the Tender document. No additional/ extra item with price shall be included other than that of Section XI.



2. The tenderer shall submit separately the list of essential spare parts along with technical specifications and the cost valid for two years of each spare required after Performance Guarantee, required for smooth running of machine(s) for a period of 2 years, along with the price bid (Schedule-1 and Schedule -2). The price of spare parts shall remain fixed for three years from the date of placement of order and will be ordered as and when required. The cost of these spares shall not be part of tender evaluation.

NOTE:-

- i. The each envelope containing bids shall be super scribed as, Pre-Qualification Bid, Techno-commercial Bid and Price Bid separately as the case may be for '**PROCUREMENT OF TWO NUMBERS OF INDUSTRIAL SHREDDING MACHINES**'. The sealed envelopes shall be again put in another envelope and super scribed as tender for '**PROCUREMENT OF TWO NUMBERS OF INDUSTRIAL SHREDDING MACHINES**' due on 15:00 hrs. IST on **17.04.2018**.
- ii. If the tender is not submitted as per above format, offer/ bid/ tender will be liable for rejection.
- iii. Late Tender shall not be accepted. Tenderer shall submit their offer only on prescribed form. Tenders by fax/ email shall not be accepted. Tender by Post/hand/courier received on or before the due date and time shall be accepted. Postal delay/ delay by courier services etc. shall not be condoned, what so ever reason may be.

SIT-10: Opening of Tender:

Tender Evaluation Process:

- 10.1 In the first instance, the Qualifying Criteria as per Section IX of Pre-qualification bids of Tender document will be considered for evaluation. These offers/ bid will be scrutinized and evaluated by the committee/ authority with reference to the parameters prescribed in the Eligibility criteria. Conditional offers will be liable for rejection.
- 10.2 Thereafter, in the second stage, the **Techno-commercial Part (2nd Packet)** of only pre-qualified bidders (as decided in the first stage) shall be opened at a later date and time for further scrutiny and evaluation. The technical acceptance of the bids is on the basis of Technical Specifications offered by the bidder as per Section -VII: Technical Specifications and Section-VI: List of Requirement of the tender document and acceptance of the terms and conditions as per Section VI, GIT, SIT, GCC, SCC and other conditions of tender .
- 10.3 Subsequently, in the third stage the price bids of only the technically acceptable offers (as decided in the second stage) shall be opened for further scrutiny and evaluation. Intimation regarding opening of Technical and Financial bids shall be given to qualified tenderers to enable them to attend the technical and financial bid opening, if they so desire.

SIT-11: Conversion of Tender Currencies in Indian Rupee:

The quoted prices in different currencies of bidders will be converted into single currency viz. Indian Rupees (INR) for the purpose of equitable comparison and evaluation on the basis of prevailing BC selling exchange rates of State Bank of India as on the date of opening of Price bid.

SIT-12: Tender Evaluation Process:

- 12.1 In the first instance, the Qualifying Criteria of the Pre-Qualification Bid of Tender document will be considered for the evaluation. These offers/ bid will be scrutinized and evaluated by the committee/ authority with reference to the parameters prescribed in the eligibility criteria (**Section IX**). **Conditional offers will be liable for rejection.**

12.2 Thereafter the **Techno-commercial part** of the Pre-Qualification Bid Qualified firms will be considered for the evaluation in second stage at a later date and time for further scrutiny and further evaluation. The technical acceptance of the bids is on the basis of **Technical Specifications** offered by the bidders as per **Section -VII** Technical Specification and Section-VI List of Requirement of the tender document and acceptance of the terms and conditions as per Section-VI, GIT, SIT, GCC, SCC, other conditions of tender.

12.3 In the third stage, the Price Bid of only the technical acceptable offers (as mentioned second stage) will be opened for further scrutiny and evaluation. The evaluation criteria for awarding the contract shall be individually to L1 bidder(s) as per Section-XI (**Schedule-1 and Schedule-2**) Price Bid.

The rates separately quoted in price bid for essential spare parts required for trouble-free running along with their price valid for a period of 3 years from the date of placement of order. The cost of these spares shall not be part of tender evaluation for L-1 bidder.

The intimation regarding opening of Technical and price bids shall be given to qualified tenderers to enable them to attend the technical and price bid opening, if they so desire.

SIT-13: Price bid evaluation:

13.1 In case of indigenous offer, the prices quoted shall be compared on FOR ISP Nasik basis which includes all taxes, duties, packing and forwarding charges, freight, insurance, installation, training etc. as per the price schedule.

13.2 In case of foreign offer, the tenderer will be required to quote on FOB as well as CIF basis (for Schedule-1 and Schedule-2). The CIF price(s) will be multiplied by the exchange rate between Indian Rupees and the quoted Foreign Currency, prevailing as on the date of opening of the price bid. The applicable rate will be “BC selling rate” of State Bank of India. Customs duty and countervailing duty of 29.44% on Assessable value (CIF plus 1% landing charges) will then be added to the converted CIF price of INR. On this net price, 1% will be added towards charges for port clearance and forwarding charges and estimated average inland freight up to destination to arrive the total landed price of the (i) Medium Level Security Shredder and (ii) High Level Security Shredder. Apart from the above, the other charges mentioned by the tenderer for installation, commissioning, etc will be added. In case the overseas firm has given FOB charges only then the freight and insurance amounting to 11% of FOB cost shall be added to make it CIF Cost. Remaining charges to arrive at FOR will be same as mentioned above.

13.3 For the purpose of comparison, the total FOR price of indigenous offer shall be compared with the total landed price of import offer.

SIT-14: Corrections in GIT Clauses:

GIT CLAUSE	WRITTEN AS IN GIT	CORRECTED AS IN SIT
21.1	In 3 rd line of procurement manual the words “Para 11 of NIT”	“Para 1 of NIT”
21.1	In 6 th line of procurement manual the words “Clause 11 of NIT”	“Clause 1 of NIT”
24.1	In 2 nd line of procurement manual the words” Clause 11 of NIT”	“Clause 1 of NIT”
18.4	In third line of last para of procurement manual the words “Clause 33 of NIT”	“Clause 3 of NIT”
10.1	10.1(a) second line “clause no.19.19”	“Clause 19.4 of GIT”



SECTION IV: GENERAL CONDITION OF CONTRACT (GCC)



Please refer the link **Click here** or **<http://ispnasik.spmcil.com/spmcil/UploadDocument/GCC.pdf>** for further details

GCC (Total pages: 28)

BIDDERS ARE REQUESTED TO DOWNLOAD 28 PAGES BY CLICKING THE ABOVE SAID LINK AND SUBMIT THE SAME DULY STAMPED AND SIGNED ALONG WITH TENDER DCOUMENT.



SECTION V: SPECIAL CONDITIONS OF CONTRACT (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

Sr. No.	GCC Clause No.	Topics	SCC provision
1	5	Country of Origin	SCC-1 (Mentioned below)
2	6	Performance Bond/ Security	SCC-2 (Mentioned below)
3	9.4	Pre -Dispatch Inspection	SCC-3 (Mentioned below)
4	11.2	Transportation of Goods	SCC-4 (Mentioned below)
5	14.1	Incidental Services	SCC-5 (Mentioned below)
6	14.1(d)	Training for Operation & Maintenance	SCC-6 (Mentioned below)
7	16.2,16.4	Warranty Clause	SCC-7 (Mentioned below)
8	19.3	Option clause	Not applicable
9	20.1	Price Adjustment clause	Not applicable
10	21.2	Taxes and duties	SCC-8 (Mentioned below)
11	22,22.1, 22.2, 22.3, 22.4, 22.6	Terms and mode of payments	SCC-9 (Mentioned below)
12	24.1	Quantum of LD	SCC-10 (Mentioned below)
13	25.1	Bank Guarantee and insurance for material loaned to contractor	Not applicable
14	26	Termination for default	SCC-11 (Mentioned below)
15	33.1	Resolution of Disputes	SCC-12 (Mentioned below)
16	36	Disposal/ Sale of Scrap by Tender	Not applicable
17		Arbitration clause	SCC-13 (Mentioned below)
18		Failure and Termination	SCC-14 (Mentioned below)

SCC-1: Country of Origin: The country of origin of the goods/ machine shall be clearly mentioned.

SCC-2: Performance Bond/ Security: The successful bidder has to submit Performance Bond/ Security equivalent to 10% of the order(s) value, valid for a period of 60 days beyond the completion of all contractual obligations including warranty period, within 21 days from the date of issue of Letter of Intent/Purchase Order.

SCC-3: Pre-Despatch inspection: Pre-Despatch inspection shall be done by a team of ISP officials at the work site of the firm to whom the Contract will be awarded. During inspection, the complete operation of the machine will be checked.

(i) Only after satisfactory results, the inspection team(s) will clear (i) Medium Level Security Shredder and/or (ii) High Level Security Shredder for dispatch.

(ii) All expenses towards the air travel, lodging; miscellaneous expenditure and daily allowances shall be borne by the purchaser. In the event that the purchaser is not able to depute its representative, it shall issue specific authorization to the supplier to dispatch the (i) Medium Level Security Shredder and/or (ii) High Level Security Shredder without pre-dispatch inspection.

SCC-4: Transportation of Goods: The transportation of goods to be procured will be done by the supplier on FOR ISP Basis or FOB basis. The total cost of the transportation should be indicated in the price bid of the item to be procured.



SCC-5: Incidental Services: A set of special tools & tackles which are necessary or convenient for erection, commissioning, maintenance and overhauling of the equipment shall be supplied. The tools shall be shipped in separate containers, clearly marked with the name of the equipment for which they are intended.

SCC-6: Training for Operation and Maintenance: The training part includes the following:

a) For the entire machine including the system maintenance & troubleshooting	Onsite training to 04(Four) personnel for two weeks.
b) For Operation, settings and process in respect of all equipments and machineries	Onsite training for two weeks to Operative Staff and Workmen.

SCC-7: Warranty Clause: The tenderer shall provide the warranty with free service for a period of 12 months from the date of issue of final acceptance certificate.

SCC-8: Taxes and Duties: If the tenderer fails to include taxes and duties as per law of the land in the tender, no claim thereof will be considered by purchaser at a later stage. The applicable TDS on installation, commissioning and training in India, shall be borne by the tenderer.

SCC-9: Terms and Mode of Payment:

The payment shall be made in the following manner:

1. Indigenous supplier:

(a) 50% Payment on receipt of the Machine (s) at ISP

(b) 30% Payment after successful installation & commissioning of the Machine(s).

(c) 20% Payment towards cost of machine(s) along with 100% towards Installation, commissioning, testing and Training charges an after issue of Final Acceptance Certificate issued by the Purchaser. The payment will be done through RTGS only. Therefore, the suppliers have to produce all the Bank details such as Name of Bank, Account No., IFSC Code No., MICR No. along with the Tender document. TDS, if any, will be deducted on installation, testing, commissioning and training work.

(d) The supplier while claiming the payment shall furnish the following certificate to the paying authorities:



“We hereby declare that additional set offs/ input tax credit to the tune of Rs. XXXXX (to be filled while claiming the payment) has accrued and accordingly the same is being passed on to the purchaser and to that effect the payable amount may be adjusted”.

2. Foreign supplier:

100% Payment shall be made through irrevocable letter of credit in the following manner:

(a) 50% FOB cost of the machine(s) shall be made through irrevocable letter of credit to be opened by the Purchaser on a Scheduled Commercial Bank in favour of SELLER. The payment shall be arranged on receipt of the following documents and invoice after dispatch. Payment shall be made as per contract price.

(i) Complete set of clean Bill of Lading showing the complete goods have been actually shipped on board.

- 
- 
- (ii) Signed invoices in sets of quadruplicate stipulating specification reference for items indicating cost and quantity.
 - (iii) Certificate of Country of Origin, issued by Chamber of Commerce.
 - (iv) Copies of packing list in quadruplicate stipulating individual items, quantity, weight and dimension details of each packing case.
 - (v) Inspection Certificate. If inspection certificate has been waived, then Quality Test Certificate.
 - (vi) Two sets of non-negotiable dispatch documents, to be sent by courier services to the PURCHASER immediately after dispatch of consignment.
 - (vii) Catalogue, technical write up/literature for customs clearance purpose.
 - (viii) Certificate of No Agency Commission payable to any Indian agent involved in this transaction.

(b) 30% of FOB cost after successful installation & commissioning of the Machine(s).

(c) Balance 20% of FOB cost and 100% cost of installation, commissioning and training, charges will be made, after deduction of TDS (Tax Deducted at Source) and etc as per prevalent rates After complete installation and commissioning, successful demonstration of performance and after Final Acceptance Certificate issued by the Purchaser.

(d) Bank charges:

- (i) All bank charges for opening of Letter of Credit in respect of PURCHASER's bankers shall be borne by PURCHASER and those charged by SELLER's bankers shall be borne by the SELLER.
- (ii) The charges of extension of Letter of Credit or any confirmation if attributable to SELLER shall be paid by SELLER and not by the PURCHASER.
- (iii) The negotiating bank of the SELLER should give 5 clear working days (in India) notice to the Letter of Credit opening bank and the PURCHASER regarding the value and date of payment

SCC-10: Quantum of Liquidated damages (LD): If the supplier fails to deliver any or all the goods or fails to perform the services within the time frame(s) incorporated in the contract, ISP Nashik shall, without prejudice to other rights and remedies available to ISP Nashik under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to the ½ % (0.5%) of the delivered price of the delayed goods and/ or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% the delayed goods' or services' contract prices(s). During the above mentioned delayed period of supply and / or performance, the conditions incorporated under GCC sub-clause 23.4 shall also apply.

SCC-11: Termination for default:

11.1 SPMCIL, without prejudice to any other contractual rights and remedies available to it (SPMCIL), may, by written notice of default sent to the supplier, terminate the contract in whole or in part, if the supplier fails to deliver any or all of the goods or fails to perform any other contractual obligation(s) within the time period specified in the contract, or within any extension thereof granted by SPMCIL pursuant to GCC sub-clauses 23.3 and 23.4.



11.2 In the event of SPMCIL terminates the contract in whole or in part, pursuant to GCC sub-clause 26.1 above, SPMCIL may procure goods and/ or services similar to those cancelled, with such terms and conditions and in such manner as it deems fit at the "Risk and Cost" of the supplier and the supplier shall be liable to SPMCIL for the extra expenditure, if any, incurred by SPMCIL for arranging such procurement.

11.3 Unless otherwise instructed by SPMCIL, the supplier shall continue to perform the contract to the extent not terminated.

SCC-12: Resolution of disputes: If dispute or difference of any kind shall arise between ISP Nashik and the supplier in connection with or relating to the contract, the parties shall make every effort to resolve the same amicably by mutual consultations. If the parties fail to resolve their dispute or difference by such mutual consultation within twenty one days of its occurrence, then, unless otherwise provided in the SCC, either ISP Nashik or the supplier may seek recourse to settlement of disputes through arbitration as per The Arbitration and conciliation Act 1996 as per following clause.

SCC-13: Arbitration Clause: All disputes & differences arising out of or in any way touching or concerning this agreement (except those for which specific provision has been made therein) shall be referred to Sole Arbitrator to be appointed by CMD, SPMCIL. This contract has to be interpreted in accordance with the laws of the Union of India and arbitration proceedings shall be conducted in India under the Arbitration and conciliation Act 1996. The Arbitrator so appointed shall be an SPMCIL Officer who had not dealt with matters to which this agreement relates and in course of his duties and not expressed views on all or any of the matter in dispute or differences. The Award of the Sole Arbitrator shall be final and binding on the parties.

SCC-14: Failure & Termination:

(A) Cancellation of contract for Default: Without prejudice to any other remedy for breach of contract, like removal from the list of registered Vendors, by written notice of default sent to the Vendor, the contract may be terminated in whole or in part:

- i) If the Vendor fails to provide any or all the material within the time period(s) specified in the contract, or any extension thereof granted.
- ii) If the Vendor fails to perform any other obligation under the contract within the period(s) specified in the contract or any extension thereof granted.

(B) Termination of Contract for convenience: India Security Press, Nashik may at any time terminate the Contract by giving you month's prior notice in writing to that effect and shall have the liberty to appoint any other agency to carry out your obligation under this contract.



SECTION VI: LIST OF REQUIREMENTS



Schedule No.	Brief Description of Goods/ services	Quantity (with unit)	Earnest Money
Supply, Installation, Testing and Commissioning of:			
1	Medium Level Security Shredder	01 (One) No.	Rs.194000 or USD 3030 or Euro 2570
2	High Level Security Shredder	01 (One) No.	Rs.74000 or USD 1155 or Euro 980

Note: If the bidder is interested to quote for both the machine they may submit the EMD towards both the schedule through single DD/ BG.

1. Required terms of Delivery:

A. Required Delivery Schedule:

(a) **i) Delivery Schedule for Schedule-I item (i.e. Medium Level Security Shredder) is as follows:** The vendor shall deliver Two stage Medium Level Security Shredder system hardware etc. as mentioned in the Tender document along with additional Hardware / Software required / proposed (if any) to run the proposed product at the respective sites within 14 (fourteen) weeks from the date of acceptance of the purchase order & shall install to make it operational in another 2 weeks time.

ii) Delivery Schedule for Schedule-II item (i.e. High Level Security Shredder) is as follows: The vendor shall deliver One stage High Level Security Shredder system hardware etc. as mentioned in the Tender document along with additional Hardware /Software required /proposed (if any) to run the proposed product at the respective sites within 14 (fourteen) weeks from the date of acceptance of the purchase order & shall install to make it operational in another 2 weeks time.


(b) The completion time is the essence of the Contract. The machine(s) will have to be supplied, commissioned within the specified time as mentioned above.

B. Required Terms of Delivery, Destination and preferred mode of Transportation

(a) For overseas supplier: The Delivery shall be by sea on FOB Basis. The overseas supplier shall deliver the stores ordered on FOB port of shipment.

(b) For Indigenous supplier: The delivery shall be on FOR ISP Nashik, Maharashtra basis by Road/Rail.

- Foreign nationals desirous of attending tender opening should forward their bio-data/passport, visa details along with the bids.
- All the copies of tenders shall be complete in all respects with all their attachments/ enclosures duly numbered and signed on each and every page.
- Price bid should be submitted as per format in Section XI. Rate quoted should be on firm price basis. Vague offers like “duties as applicable” shall not be considered.**
- In addition to the offer for supplying the (i) Medium Level Security Shredder and (ii) High Level Security Shredder, the tenderer shall quote for the installation, commissioning and training charges separately in the price bid.
- The total cost inclusive of all elements as cited above on FOB and on FOR India Security Press, Nashik Road (Maharashtra), India, basis should be indicated clearly both in words and figures in the price bid.

-  The successful bidder requires to submit separate invoices for the cost of machine and cost of Installation, commissioning & Training charges for the purpose of payment of custom duty in India, since the post-import activities/services are not liable for import duty.
8. **AFTER SALES SERVICE:** It must be clearly indicated in the techno-commercial bid whether the after sales service shall be provided by supplier himself or by their authorized Indian agent after satisfactory installation/ commissioning of the i) Medium Level Security Shredder and (ii) High Level Security Shredder and expiry of guarantee/ warranty period. All terms and conditions related to after sales services must be clearly mentioned.
9. The supplier shall have to provide technical support for the i) Medium Level Security Shredder and (ii) High Level Security Shredder and made available required spares and consumables along with price for each one which are valid for a period of three years from the date of issue of letter of Intent.
10. The supplier shall supply commissioning spares, consumables as may be required during installation, testing till completion of successful commissioning and commencement of regular operations.
11. The supplier shall submit an undertaking to supply required spare parts for the machine(s) for the period of 10 years from the date of supply as and when ordered and shall have directly replaceable.
12. **LICENSES AND PERMITS:** Wherever applicable, the successful bidder shall ensure himself and also satisfy the General Manager, Security Printing Minting Corporation of India Limited, Unit India Security Press, and Nashik Road that the successful bidder possesses the legal license / permit to use a particular product / process / design / patent. The successful bidder shall be held responsible for all the civil/ criminal and tortuous consequences arising from any claim from any third party in this regard.
13. **FALL CLAUSE:** The price quoted for the manufacture, supply, installation, testing and commissioning of (i) Medium Level Security Shredder and (ii) High Level Security Shredder to be supplied against this tender by the prospective seller shall in no event exceed the lowest price at which the seller sells (i) Medium Level Security Shredder and (ii) High Level Security Shredder of identical specification to any other party during the currency of contract. A declaration/ certificate to this effect will have to be furnished along with the Price Bid.
14. **RISK PURCHASE:**
- (a) If the supplier after submission of tender and due acceptance of the same, i.e. after issue of Notification of Award of Contract fails to abide by the terms and conditions of these tender documents, or fails to supply the deliverables as per delivery schedule given or at any time repudiates the contract, the purchaser shall have the right to:
- (i) Forfeiture of the EMD and
- (ii) Invoke the Security-cum-Performance Guarantee if deposited by the supplier and procure stores from other agencies at the risk and consequence of the supplier. The cost difference between the alternative arrangement and supplier tendered value will be recovered from the supplier along with other incidental charges, including custom duty, excise duty, taxes, insurance, freight etc.
- (b) For all the purpose the Notification of Award of contract will be considered acceptance of tender and formal contract pending signing of agreement. Supplier has to abide by all the terms and conditions of tender.
- (c) In case of procurement through alternative sources and if procurement price is lower, no benefit on this account will be passed on to the supplier.
15. **BANK DETAILS: It is requested to provide Bank Details in following proforma :**
- a. Beneficiary Name :
b. Account No. :
c. Bank Name :
d. IFS Code :
e. Branch & Address :



16. The Bidder has to submit the Check list as per Format given below along with the PQB Documents (**First Envelope**):

Sr. No.	Description	Submitted /Not Submitted	Page No.
1.	Tender form fee		
2.	EMD		
3.	Power of Attorney of the Authorized Signatory duly Authorized by a person not below the Director level of the bidder firm for signing this Tender document.		
4.	Documentary evidence towards Experience as per clause 1(a) (i) of section IX against each schedule.		
5.	Documentary evidence towards capability as per clause 1(b) of section IX against each schedule		
6.	Documentary evidence towards Financial data as per clause 1 (c) (i), (ii) & (iii) of section IX against each schedule		
7.	List of Customers as per clause 3 (i) of Section IX against each schedule.		
8.	Documentary evidence towards Non Black Listing Declaration as per clause 2 (i) of section IX		
9.	Undertaking as per clause No. 2 (ii) and (iii) of Section IX: Eligibility Criteria		
10.	Documentary evidence towards Manufacturer's authorization letter as per clause 3 (iii) of section IX, if applicable		
11.	Copy of registration if Indian agent of foreign company registered with DGS&D		

9. The Bidder has to submit the Check list as per Format given below along with the Technical Bid (**Second Envelope**):

Sr.No	Description	Submitted /Not Submitted	Page No.
1.	All pages of the tender documents (including GIT, GCC, SIT, SCC, List of requirements, Technical specification, quality requirements, etc.) duly signed and stamped by the Authorized signatory of the bidder.		
2.	Adherence to the Technical Specification as per Section VII on Bidder's Letter Head.		
3.	Undertaking regarding the firm will supply the required spare parts for the machine(s) for the period of 10 years from the date of supply as and when ordered and shall have directly replaceable.		
4.	Adherence to the Quality Control Requirements as per Section VIII on Bidder's Letter Head.		
5.	Adherence to the Delivery Schedule as per Section VI on Bidder's Letter Head.		

10. The Bidder has to submit the Check list as per Format given below along with the Price Bid (Third Envelope):

Sr. No.	Description	Submitted / Not Submitted	Page No.
1	Price bid against Schedule -1		
2	Price bid against Schedule-2		



SECTION VII: TECHNICAL SPECIFICATIONS



Schedule-I (Medium Level Security Shredder)

TECHNICAL SPECIFICATIONS

Medium Level Security Shredder for disposal of Security Waste through Shredding process (Capacity: Min300Kgs / hr)

INTENT OF SPECIFICATIONS:

1. This specification is intended to cover complete design, engineering, manufacture, testing at manufacturer's works, supply and properly packed for transportation F.O.R ISP, Nasik Road site, of all equipment and accessories, complete erection testing and commissioning and putting into successful Operation of SHREDDER inclusive deputation of erectors, supervision, tools, implements and supplies as required on Turnkey basis.

2. All items of equipment and system covered under this specification shall be complete in all respect and any item of equipment or accessory not specifically mentioned in this specification but considered essential for efficient and satisfactory operation of individual equipment & system as a whole shall be included in offer.

3. Specification of equipment/system as well as requirements enclosed herewith shall be read in conjunction with this section of specification accordingly by the bidder.

4. All items of equipment and system covered under this specification shall conform in all respect to high standard of engineering design and workmanship and should be capable of performing continuous operation within the parameters guaranteed. Standard designs are preferred, provided they meet the requirements of this specification and serve the intended purpose.

5. Before bid submission, bidder is advised to visit ISP to acquaint himself with the detailed technical requirement, terminal points, facilities available, space & layout etc for consideration in bid accordingly. Failure to do so by bidder shall not be a reason for ISP to accept any additional commercial implication of successful bidder.

6. It is not the intent to specify completely herein all details of the equipment. Nevertheless, the equipment shall be complete and operative in all aspects and shall conform to highest standard of engineering, design & workmanship.

(A) STATEMENT OF REQUIREMENT:-

The **Medium Level Security Shredder** is required for the disposal of Security waste through shredding process as per the requirement given in the following specifications. The Shredder shall be a stand alone, robust and capable of shredding security waste at Min. 300 kgs / hr. The security waste generated in ISP ranges from 60 GSM to 350 GSM mainly paper based. The basic structure of the shredder shall have a automated conveyor loading system, Hopper for feeding the material to be shredded, Primary Shredder, Security shredder and a suitable collection unit.

A) The unit shall cater to functions of shredding of security waste to security level 4. The shredding will be done at two stages at different sizes to achieve a shredding level of 4 such as to achieve secure data destruction of printed matter.

B) The unit to be supplied, installed and commissioned shall confirm that the shredded material should confirm to Security Level DIN 32757-1 (Level -4) or Security Level DIN 66399 (Level P-3 / O-3 /T-3 / E-2) a certificate to that effect shall be arranged by the firm.



(B) GENERAL SEQUENCE OF OPERATION:-

Loading of Conveyor with waste material---- > Emptying of waste material into Hopper ---> Shredding of waste paper into strips of 6 mm ---> Cross shredding of shredded strips to security level 4 --> collection of shredded material in suitable containers.

(C) ELIGIBILITY CRITERIA:-

As per Section IX: QUALIFICATION / ELIGIBILITY CRITERIA (For Schedule-1)

(D) SCOPE OF THE PROJECT:-

1. The vendor shall deliver Two stage Medium Security shredder system hardware etc. as mentioned below in the Tender document along with additional Hardware / Software required / proposed (if any) to run the proposed product at the respective sites within 14 (fourteen) weeks from the date of acceptance of the purchase order & shall install make it operational in another 2 weeks time.
2. The offer must include comprehensive on-site warranty for One year from the date of installation.
3. The Bidder should have direct authorization from the Original Equipment Manufacturer (OEM) / National Distributor for selling and supporting the solution / components offered. Please produce a letter from OEM / National Distributor in this regard.
4. The shredding machine should be heavy-duty for professional use in the high-security range. The strong and high capacity cutting units, the optimized and powerful drives in combination with the sophisticated fully automatic function control should provide for automated destruction of huge amounts of security waste with a high security level at low personnel expenses. The solid framework from steel tubes must be equipped with detachable traverses which enable comfortable transportation of the whole machine with an overhead crane, fork lift truck or commercial pallet trucks.
5. The height adjustable machine feet should be provided for level installation of the machine on uneven ground. The rubber underlay should be used to minimize transfer of resonances into the building.
6. The shredder system be able to reach a maximum practical throughput of more than 300 kg per hour .
7. The complete machine should be approved for destruction of secret data according to DIN 32757-1 in security level P4. A respective certificate of an independent laboratory must be provided together with the documentation of the machine
8. The complete machine should comply with DIN 66399 Security Level P3 for destruction of sensitive and confidential documents. When mixing and compacting the shreds, as common with shredders of this capacity, the shredder-compactor-plant should comply with Security Level P4* for destruction of exceptionally sensitive and confidential documents.
9. The complete system should employ a two stage shredding process – Primary shredding unit and Security shredding unit. The feed will be supplied by a studded conveyor and Hopper system. All functions should be controlled fully automatically by the integrated central console.

The Shredding Unit will consist of the following:

1. **Conveyor**
2. **Hopper**
3. **Primary Shredder**
4. **Security Shredder**
5. **Central Control Unit**



(E) TECHNICAL SPECIFICATIONS:-

1) CONVEYOR:

- a) The hopper of the standard feeding conveyor belt to be filled with approx. 100 kg paper, which will be processed by the system nearly independently.
- b) The feed conveyor belt length should be more than 3300 mm and width more than 400 mm.
- c) The material used to make the conveyor belt should be Rubber with fabric built on 70 mm high T-studs, the distance between the studs should not be more than 400 mm.
- d) The conveyor system should have suitable drive and the transmission should be simplex roller chain based.
- e) The drive unit should be situated at the lower drum for easy access.
- f) The central controlling unit of the shredder automatically monitors the conveyor belt.
- g) The sound level should be less than 75 dB.

2) HOPPER:

- a) The hopper of suitable dimensions should be provided.
- b) The rising conveyor with approx. 33° angle of gradient should feed the material directly to the hopper of the pre-shredder.

3) PRIMARY SHREDDER:-

- a) The primary shredding unit should provide for easy cutting of complete documents / security waste and continuous feeding of the security shredder thus ensuring optimal use of the capacity of the security shredder.
- b) The primary-shredder shall be made steel and equipped with strong electric geared drive performances to cope with thicker stacks of paper.
- c) The cutting shafts with specially designed cutters should provide for a high throughput and perfect preparation of the material for the consecutive security disintegration.
- d) The cutting shafts should be wear resistant with a specially designed geometry provide for a high throughput and perfect preparation of the material for the consecutive security-destruction.
- e) The main servicing points should be at easily accessible spots.
- f) The primary shredder cutting zone should be more than 370 mm x 530mm with working width of min. 370 mm.
- g) The primary shredder should have two cutting cylinders providing 30 mm strip cut output.
- h) There should be Funnel made from sheet steel with connection to the feeding conveyor.
- i) Cutting cylinders to be made out of single exchangeable knives and cams & knives should be completely hardened to special specification and so that can be re-sharpened.
- j) The cutters laid-out for the purpose of cutting paper, cardboard-material and metal parts as contained in the waste material (if any), should not itself get damaged.
- k) Outlet funnel made from steel with sensor against overfilling and connection on to the conveyor belt to the security shredding device.
- l) There should be automatic monitoring of the pre-shredder via central controlling unit.

4) SECURITY SHREDDER: -

- a) The consecutive security shredding device should be made has a sheet steel construction
- b) It should be equipped with quick release fasteners
- c) The security shredder should have a cutting block with suitable performance and provides for a maximum practical throughput.
- d) The security shredder should have two cutting cylinders providing min. 6mm x 15-50 mm cross cut output.
- e) The working width of the security shredder should be minimum 450 mm
- f) The transmission should be duplex roller chain.
- g) There should be an integrated feeding and delivery belt.
- h) There should be metering shaft ahead of the security cutting mechanism against backlog, thus providing smooth continuous operation.
- i) Specially designed cutting cylinders for optimal feed and disintegration.
- j) Automatic monitoring of the security shredder via central controlling unit



5) CENTRAL CONTROL UNIT: -

- a) The central control unit should do fully automatic monitoring of all components.
- b) The operator just has to fill the feed hopper, start the system and the system operates automatically until the funnel is emptied.
- c) The power supply should be 415 V ± 6% , 50 Hz – 3 Ph.
- d) Installation according to VDE requirements integrated in one console.
- e) The console should contain all operation buttons and indicator lights plus the emergency-switch and main switch.
- f) Main switch is possible to lock against misuse.
- g) All functions are controlled fully automatically by the integrated with latest PLC.
- h) Operating status and error messages should be clearly shown in plaintext via a separate colour TFT display.
- i) Timing of start and stop of all components can be adapted to individual requirements.

GENERAL SPECIFICATIONS:

Sr.No.	Technical Aspect	Description
1	Shredder	1) The shredder should be of the high speed rotating knife mill type, equipped with screen of suitable mesh size ensuring that no shredded piece is larger than 6 mm X 15-50 mm. The shredded material will be automatically dispensed into a suitable container. 2) The rotor of the shredder shall be statically and dynamically balanced & the system when operated under full load shall have minimum vibration & a noise level of <75dB at 1 meter distance or to meet statutory requirement, whichever is better. Necessary acoustic enclosure may be provided.
2	Material (input)	Security Paper ranging from 60 to 350 GSM
3	Shred Size	Not more than 6 mm X 15-50 mm
4	Shredding capacity	300 kgs / hour
5	Security Level DIN 32757-1	4
6	Security Level DIN 663999	P-3 /O-3 / T-3 /E-2
7	Functions & controls	Fully controlled by integrated PLC
8	Error messages	Operating status & error messages are clearly shown in plain text via a separate colour TFT display in the control cabinet.
9	Feeding of Waste	The paper waste will be usually by weight in Kgs loaded on to a conveyor which will feed the hopper. The feeder width will be 400 mm.
10	Feed conveyor length	3500 mm ± 5%
11	Feed Conveyor width	500 mm ± 5%
12	Hopper Capacity	100 Kgs± 10%
13	Transmission	Simplex Roller Chain
14	Conveyor belt	Rubber with fabric & min. 70mm high T-studs, distance between studs = min. 400 mm
15	Drive	Electric motor of suitable make as per requirement.
16	Secure & closed system	The shredding process shall be within a fully enclosed & secure environment which prevents access to the material after precutting.
17	Sound Level	< 75 dB
18	Hopper	Of suitable dimensions.
19	Primary shredder cutting zone	Of suitable dimensions.
20	Working width	Min. 380 mm
21	Cutting width	30 mm strip cut
22	Cutting cylinders in Pre-shredder	2

23	Transport of material between pre-cutting & security shredding	<ol style="list-style-type: none"> 1) Whole top side with security cover & control while preventing sabotage during operation. 2) Material shall not remain in the feeding system after finishing the shredding operation. 3) Outlet funnel made from steel with sensor against overfilling & connection on to the conveyor belt to the security shredding device. 4) Automatic monitoring of the pre-shredder via central controlling unit.
SECURITY SHREDDER		
24	Capacity	Min. 300 Kgs /Hour
25	Cutting cylinders	2
26	Working width	Min. 500 mm
27	Shredding size	6mm x 15-50 mm
28	Drive	As per system requirement.
29	Transmission	Duplex roller chain
30	Controls	Automatic monitoring of the security shredder via central controlling unit.
31	Knives / Cutting shafts/ Cylinders	<ol style="list-style-type: none"> 1) The knives / cutting shafts that are provided in the destruction system shall withstand the rigor of continuous impact & shear action & give long life & performance efficiency. 2) Material of construction of knives shall be Tungsten Carbide / material suitable for our operation. 3) The vendor shall specify the number of operating hours after which the knives / cutting shafts provided by them shall need sharpening. 4) Life of knives / cutting shafts shall not be less than 3000 tons of processing of Security waste paper. 5) The system shall be designed to facilitate easy removal and re-fixing of the knives / cutting shafts whenever required and to keep the downtime to a minimum. 6) The bidder shall indicate the working hour hours for complete knives / cutting shafts change.
32	Overload protection	The system shall be fully automatic & shall be regulated so that there is no overload at any point of time.
33	Full load restart	Provision shall be made to prevent jamming of material while in operation. Provision shall also be made for releasing the unit in case of jamming. The system shall so be designed that the machine can restart after a power failure without any need for removing any material.
34	CENTRAL CONTROLLING UNIT	Fully automatic monitoring of all components Auto filling of Hopper through conveyor Operation of the system automatically until the funnel is emptied.
35	INSTALLATION	<ol style="list-style-type: none"> 1. Installation according to VDE requirements integrated in one console. 2. The console shall contain all operation buttons & indicator lights. 3. Emergency- switch and main switch. 4. Main switch lock against misuse. 5. All functions are to be automatically by an integrated PLC of reputed make.
36	Equipment Build	<ol style="list-style-type: none"> 1. Stable welded profile steel construction. 2. Solid metal sheet covers with quick release fasteners. 3. Height adjustable stands for easy installation on uneven ground 4. Rubber insulation beneath the adjustable stands to prevent transmission of vibrations into the building.

37	Transportation complete system	of 1. Removable joints for easy transportation with forklift truck or two pallet trucks.
----	--------------------------------	--

(J) GENERAL GUIDELINES:

- a) The machine shall be highly robust with GUI and designed user friendly.
- b) Power supply 3 phases 415 +/- 6 % Volts 50 Hz +/- 1%.
- c) All the motors drives shall be AC operated with highest energy efficiency suitable for the speed and torque requirements.
- d) It shall have suitable alarm system as well as hooters to indicate the problems or status of the machine.
- e) Easy and quick changeover for various products.
- f) It shall have lubrication system for all the rotating parts.
- g) It shall have required number and type of safety devices to prevent accidents from rotating/moving parts as well as unauthorised interventions in the running machine and avoid electrical shock hazards.
- h) All the machine control panels shall be easily accessible for operation as well as maintenance.
- i) The PLC, surge arresters, power supply, terminals, SAC, relays and electrical system shall be Siemens / ABB / Phoenix / Weidmuller.
- j) All the drawings literature programmes shall be in English language only.
- k) All the control and power cable wires and peripheral devices shall be properly enclosed in cable trunks with proper identification numbers at both ends.
- l) All the machine assemblies, sub assemblies, components, cameras, pneumatic systems shall be reputed make only.

(K) DRAWINGS AND LITERATURE:

- a) The Firm will have to provide complete technical knowhow to ISP.
- b) The Firm should provide all the mechanical & electrical drawings, flow diagrams, operation and maintenance manual, control, circuit diagrams, system and application software programmes for PLC & PC and ladder diagrams, Functional details of the system.
- c) Complete backup in hard and soft format.
- d) Complete electrical/electronics, mechanical/pneumatic, hydraulic spare list with detail technical specifications.
- e) Various adjustments, settings procedures.
- f) The Firm should provide Parameters of various drives and equipments.

(L) INSTALLATION AND COMMISSIONING :

The Firm will have to depute their Engineers for the installation and commissioning.

(M) AFTER SALES SERVICE:

- (a) It must be clearly indicated in the quotation whether the sales service shall be provided by supplier himself or by their authorized Indian agent after satisfactory installation/commissioning of the machine and all its allied equipments and after expiry of guarantee/warranty period. All terms and conditions related to after sales services must be clearly mentioned.
- (b) The supplier shall have to provide technical support for the said machine including all its auxiliary equipments and make available required spares and consumables for a period of at least ten years from the date of expiry of warranty.
- (c) The supplier shall supply commissioning spares, consumables as may be required during installation, testing till completion of successful commissioning and commencement of regular operations.
- (d) The supplier shall also supply fast wearing spares as initial operating and maintenance spares to ensure trouble free operation and maintenance of the system for two years.

(N) PERFORMANCE GURANTEE:

The supplier will have to give for the machines best stable performance, next 10 year after sales service, design material, workmanship.

(O) WARRANTY:

As per SCC-7 of Section V: Special Conditions of Contract (SCC).

(P) A.M.C.

The supplier has to give offer of comprehensive Annual Maintenance Contract for 5 years from the date of expiry of warrantee.

(Q) FAT:

As per Section VIII: Quality Control Requirements.

(R) QUANTITY REQUIRED: 01 Unit

(S) The machine shall be supplied complete with the required compressors, Vacuum pumps, cables, wires, structures, substructures, pipes and all the auxiliary equipments required for the successful operation of the machine.

(T) PRESHIPMENT INSPECTION:-

A team of ISP officials will carry out pre-shipment inspection of entire system at the worksite of the firm on whom the contract will be finalized on purchaser's cost.

(U) ONSIGHT TRAINING :

As per SCC-6 of Section V: Special Conditions of Contract (SCC).

(V) SPECIAL TOOLS & TACKLES :

A set of special tools & tackles which are necessary or convenient for erection, commissioning, maintenance and overhauling of the equipment shall be supplied. The tools shall be shipped in separate containers, clearly marked with the name of the equipment for which they are intended.



Schedule-II (High Level Security Shredder)



TECHNICAL SPECIFICATIONS

High Level Security Shredder for disposal of Security Waste through Shredding process (Capacity: Min. 80 Kgs / hr)

INTENT OF SPECIFICATIONS:

1. This specification is intended to cover complete design, engineering, manufacture, testing at manufacturer's works, supply and properly packed for transportation F.O.R ISP, Nasik Road site, of all equipment and accessories, complete erection testing and commissioning and putting into successful Operation of SHREDDER inclusive deputation of erectors, supervision, tools, implements and supplies as required on Turnkey basis.
2. All items of equipment and system covered under this specification shall be complete in all respect and any item of equipment or accessory not specifically mentioned in this specification but considered essential for efficient and satisfactory operation of individual equipment & system as a whole shall be included in offer.
3. Specification of equipment/system as well as requirements enclosed herewith shall be read in conjunction with this section of specification accordingly by the bidder.
4. All items of equipment and system covered under this specification shall conform in all respect to high standard of engineering design and workmanship and should be capable of performing continuous operation within the parameters guaranteed. Standard designs are preferred, provided they meet the requirements of this specification and serve the intended purpose.
5. Before bid submission, bidder is advised to visit ISP to acquaint himself with the detailed technical requirement, terminal points, facilities available, space & layout etc for consideration in bid accordingly. Failure to do so by bidder shall not be a reason for ISP to accept any additional commercial implication of successful bidder.
6. It is not the intent to specify completely herein all details of the equipment. Nevertheless, the equipment shall be complete and operative in all aspects and shall conform to highest standard of engineering, design & workmanship.

(A) STATEMENT OF REQUIREMENT:-

The **High Level Security Shredder** is required for the disposal of Security waste through shredding process as per the requirement given in the following specifications. The Shredder shall be a stand alone, robust and capable of shredding security waste at min 80 kgs / hr. The security waste generated in ISP ranges from 60 GSM to 350 GSM mainly paper, adhesive paper, booklets, gold foil, UV film, booklet covers, plastic cards, labels, cardboard, CDs, DVDs etc. The basic structure of the shredder shall have feeder for the material to be shredded, Security shredder and a suitable collection unit with a Compactor.

A) The unit shall cater to functions of shredding of security waste to security level 6. The shredding will be done so as to achieve a shredding level of 6 such as to achieve secure data destruction of printed matter.

B) The unit to be supplied, installed and commissioned shall confirm that the shredded material should conform to Security Level: 002, 003, 005, 006, respectively similar to Security Level DIN 66399 (Level P-2 / P-3 / P-4 / P-5 / P-6 /P-7) a certificate to that effect shall be arranged by the firm.

(B)GENERAL SEQUENCE OF OPERATION:-

Feeding of waste material---- > Grinding action on waste material to remove printed matter -----> Shredding of waste material based on a turbine combined with high speed rotating blades to desired security level ---> extraction of dust generated --- > collection of shredded material into suitable containers through a compactor to reduce the volume of the shredded material by 4-5 times.

As per Section IX: QUALIFICATION / ELIGIBILITY CRITERIA (For Schedule-2)**(D) SCOPE OF THE PROJECT:-**

- The vendor shall deliver One stage High Level Security shredder system hardware etc. as mentioned below in the Tender document along with additional Hardware / Software required / proposed (if any) to run the proposed product at the respective sites within 14 (fourteen) weeks from the date of acceptance of the purchase order & shall install make it operational in another 2 weeks time.
- The offer must include comprehensive on-site warranty for One year from the date of installation.
- The Bidder should have direct authorization from the Original Equipment Manufacturer (OEM) / National Distributor for selling and supporting the solution / components offered. Please produce a letter from OEM / National Distributor in this regard.
- The high security heavy-duty shredding machine for professional use in the high-security range. The strong and high capacity cutting units, the optimized and powerful drives in combination with the sophisticated fully automatic function control should provide for automated destruction of huge amounts of security waste with a high security level at low personnel expenses. The solid framework from steel tubes must be equipped with detachable traverses which enable comfortable transportation of the whole machine with an overhead crane.
- The shredder system is able to reach a maximum practical through output as follows:

Security Level	Size of shredding	Out put per hour
006	<1 mm	80 kgs
005	1 to 3 mm	120 kgs
004	3 to 5 mm	230 kgs
003	6 to 8 mm	320 kgs
002	8 to 10 mm	420 kgs

- The complete machine complies with Security Level: 002, 003, 005, 006, respectively similar to Security Level DIN 66399 (Level P-2 / P-3 / P-4 / P-5 / P-6 /P-7) for destruction of exceptionally sensitive and confidential documents a certificate to that effect shall be arranged by the firm.

SPECIFICATIONS OF HIGH SECURITY INDUSTRIAL SHREDDER:

- The shredder should be a disintegrator which also has grinding action on paper to remove the printed matter.*
- The Shredder should be compact, easy to handle and maintenance free.
- The shredder should be able to shred normal and crumbled paper, film & covers of GSM ranging from 50 GSM to 350 GSM.
- The shredder should be a heavy duty one able to shred the material to various security levels which is as follows:

Security Level	Size of shredding	Out put per hour
006	<1 mm	80 kgs
005	1 to 3 mm	120 kgs
004	3 to 5 mm	230 kgs
003	6 to 8 mm	320 kgs
002	8 to 10 mm	420 kgs

- The noise level of the shredder should be of the range 72-75 dba or lesser.
- The shredder machine should have attachment of waste bag upto 400 kgs.
- The shredder should be user friendly, with no risk for the operator.
- The cutting knives should preferably made of hardened Carbon Steel & lubrication free.
- The shredder should have a compactor to compress the output to 1/5th of original volume.
- The shredder should be able to destroy large quantities of paper i.e. >100 sheet at a time.
- It should have an integrated vacuum system to collect any paper dust which may leak out from paper entry throat.
- The machine should have a meter showing the operator the actual load in the shredding chamber.
- There should be manual start / automatic stop with stand-by function.
- There should be automatic stop with light signal indication of full waste bag.
- There should be a rear window for easy checking of the waste bag level.
- There should be built-in trolley with casters for easy removal of waste bag.



17. The shredder should be CB certified and should apprehend the following important parameters:
- It should have limited access to hazardous voltage circuit wiring. The access to energized parts should be inspected by test finger or probe.
 - All accessible conductive metal parts should be earthed.
 - The machine should have primary fuse at inlet for short circuit backup protection and safety interlocks in shredding chamber for preventing hazardous opening.
 - The wiring used in the machine should be of suitable gauge for current intended to be carried and should be smooth and free of sharp edges.
 - The material used for construction should be of good quality, should be able to withstand a steady force upto 250N. The edges and corners should be adequately rounded and smoothed to avoid any injury.
 - The above mentioned parameters should have been tested by an authorised Laboratory.

COMAPCTOR:

18. There should be a suitable compactor as an attachment to the Shredder.
19. The compactor should reduce the volume of the shredded waste / paper by 4 to 5 times to minimize the space required for disposal.
20. The compactor should be compatible & easy to install with the shredder.
21. The compactor should work with any security level screen of the shredder.
22. The compacted shredded waste / paper can be collected into any type of containers or into polythene bags.
23. The motor of the compactor should be of reputed make, preferably of 2200W or suitable capacity.
24. It should have automatic start & stop option.
25. The motor should be 24 H continuous Duty motor with motor thermal protection.

Sr.No.	Technical Aspect	Description
1	Working width	325 x 220 mm (13" x 19")
2	Sheet capacity	500 A4 sheets of 70 GSM
3	Shred Size	Similar to Level P7 DIN 66399 Shred size should be changeable in house., post / pre-installation, as & when required.
4	Shreddable items	Paper, crumbled paper, card board, films, foils, CDs, DVDs, Floppies, Booklets, Buckrum, covers etc.,
5	Output	Min. 80 kgs per hour depending on the security level
6	Noise level	< 75 dB
7	Shredding system	Turbine + High Speed rotating blades
8	Knife MOC	Hardened Carbon Steel
9	Waste bag volume	400 litres capacity or suitable
10	Motor	Motor with thermal protection
11	Signal for bag full	Automatic bag full stop with light signal
12	Compactor	compactor should reduce the volume of the shredded waste / paper by 4 to 5 times to minimize the space required for disposal.

(J) GENERAL GUIDELINES:

- The machine shall be highly robust with GUI and designed user friendly.
- Power supply 3 phases 415 +/- 6 % Volts 50 Hz +/- 1%.
- All the motors drives shall be AC operated with highest energy efficiency suitable for the speed and torque requirements.
- It shall have suitable alarm system as well as hooters to indicate the problems or status of the machine .
- Easy and quick changeover for various products.
- It shall have lubrication system for all the rotating parts.
- It shall have required number and type of safety devices to prevent accidents from rotating/moving parts as well as unauthorized interventions in the running machine and avoid electrical shock hazards.
- All the machine control panels shall be easily accessible for operation as well as maintenance.



- i) The PLC, surge arresters, power supply, terminals, SAC, relays and electrical system shall be Siemens / ABB / Phoenix / Weidmuller.
- j) All the drawings literature programmes shall be in English language only.
- k) All the control and power cable wires and peripheral devices shall be properly enclosed in cable trunks with proper identification numbers at both ends.
- l) All the machine assemblies, sub assemblies, components, cameras, pneumatic systems shall be reputed make only.

(K) DRAWINGS AND LITERATURE:

- a) The Firm will have to provide complete technical knowhow to ISP.
- b) The Firm should provide all the mechanical, electrical drawings, flow diagrams, operation and maintenance manual, control, circuit diagrams, system and application software for PLC and PC and ladder diagrams, Functional details of the system.
- c) Complete backup in hard and soft format.
- d) Complete electrical/electronics, mechanical / pneumatic, hydraulic spare list with detail technical specifications.
- e) Various adjustments, settings procedures.
- f) The Firm should provide Parameters of various drives and equipments.

(L) INSTALLATION AND COMMISSIONING :

The Firm will have to depute their Engineers for the installation and commissioning.

(M) AFTER SALES SERVICE:

- (a) It must be clearly indicated in the quotation whether the sales service shall be provided by supplier himself or by their authorized Indian agent after satisfactory installation/commissioning of the machine and all its allied equipments and after expiry of guarantee/warranty period. All terms and conditions related to after sales services must be clearly mentioned.
- (b) The supplier shall have to provide technical support for the said machine including all its auxiliary equipments and make available required spares and consumables for a period of at least ten years from the date of expiry of warranty.
- (c) The supplier shall supply commissioning spares, consumables as may be required during installation, testing till completion of successful commissioning and commencement of regular operations.
- (d) The supplier shall also supply fast wearing spares as initial operating and maintenance spares to ensure trouble free operation and maintenance of the system for two years.

(N) PERFORMANCE GURANTEE:

The supplier will have to give for the machines best stable performance, next 10 year after sales service, design material, workmanship.

(O) WARRANTY :

As per SCC-7 of Section V: Special Conditions of Contract (SCC).

(P) A.M.C.

The supplier has to give offer of comprehensive Annual Maintenance Contract for 5 years from the date of expiry of warranty.

(Q) FAT:

As per Section VIII: Quality Control Requirements.

(R) QUANTITY REQUIRED : 01 Unit



(S) The machine shall be supplied complete with the required compressors, Vacuum pumps, cables, wires, structures, substructures, pipes and all the auxiliary equipments required for the successful operation of the machine.

(T) PRESHIPMENT INSPECTION:-

A team of ISP officials will carry out pre-shipment inspection of entire system at the worksite of the firm on whom the contract will be finalized on purchaser's cost.

(U) ONSIGHT TRAINING :

As per SSC-6 of Section V: Special Conditions of Contract (SCC).

(V) SPECIAL TOOLS & TACKLES :

A set of special tools & tackles which are necessary or convenient for erection, commissioning, maintenance and overhauling of the equipment shall be supplied. The tools shall be shipped in separate containers, clearly marked with the name of the equipment for which they are intended.



SCHEDULE-I:

FAT (FINAL ACCEPTANCE TEST) AND FAC (FINAL ACCEPTANCE CERTIFICATE)

(a) FINAL ACCEPTANCE TEST: Upon completion of erection and commissioning work at the purchaser's premises, Supplier will conduct testing of the system in presence of ISP Representatives. The FAT will be carried out for a period of 5 (Five) full working days, consisting of eight hours per day, conforming to the machine configuration i.e. machine speed, output etc. as per tender specification.

If any of the parameters is not achieved due to any reason not attributed to purchaser, the acceptance test will be conducted ab-initio.

(b) FINAL ACCEPTANCE CERTIFICATE (FAC):

Upon satisfactory completion of FAT, purchaser shall issue FAC (Final Acceptance Certificate), which will be mutually certified by the supplier and purchaser.

(c) The machine will be accepted on manufacturers guarantee certificate to be sent to purchaser. If any defects observed or the machine is found unsuitable, then the same will be returned to the supplier for free replacement upto India Security Press, Nashik.

SCHEDULE-II:

FAT (FINAL ACCEPTANCE TEST) AND FAC (FINAL ACCEPTANCE CERTIFICATE)

(a) FINAL ACCEPTANCE TEST: Upon completion of erection and commissioning work at the purchaser's premises, Supplier will conduct testing of the system in presence of ISP Representatives. The FAT will be carried out for a period of 5 (Five) full working days, consisting of eight hours per day, conforming to the machine configuration i.e. machine speed, output etc. as per tender specification.

If any of the parameters is not achieved due to any reason not attributed to purchaser, the acceptance test will be conducted ab-initio.

(b) FINAL ACCEPTANCE CERTIFICATE (FAC):

Upon satisfactory completion of FAT, purchaser shall issue FAC (Final Acceptance Certificate), which will be mutually certified by the supplier and purchaser.

(c) The machine will be accepted on manufacturers guarantee certificate to be sent to purchaser. If any defects observed or the machine is found unsuitable, then the same will be returned to the supplier for free replacement upto India Security Press, Nashik.



SECTION IX: QUALIFICATION/ ELIGIBILITY CRITERIA

MINIMUM ELGIBILITY CRITERIA

For Schedule-1:

1.
 - (a) **Experience and past performance:**
The Bidder firm should have successfully manufactured, supplied, installed and commissioned at least one (01) No. of similar Medium Level Security Industrial Shredding Machine of capacity 300 kg. / hr. within during last five years ending with 31.12.2017 to any organization.
 - (b) **Capability, equipment and manufacturing facilities:**
The Bidder firm must have an annual capacity to manufacture and supply at least 01 No of similar type Medium Security Shredding Machine.
 - (c) **Financial standing:**
 - (i) Average Annual Turnover of the Bidder firm should be more than Rs. 29,10,000/- or USD 45420 or Euro 38502 during last three years i.e. 2015, 2016 & 2017 in case the financial year is maintained as calendar year or 2014-2015, 2015-2016 and 2016-2017 in case the financial year is maintained other than calendar year.
 - (ii) Bidder firm should not have suffered any financial loss for more than one year during the last three years i.e. 2015, 2016 & 2017 in case the financial year is maintained as calendar year or 2014-2015, 2015-2016 and 2016-2017 in case the financial year is maintained other than calendar year.
 - (iii) The net worth of the bidder firm should not have eroded by more than 30% in the last three years i.e. 2015, 2016 & 2017 in case the financial year is maintained as calendar year or 2014-2015, 2015-2016 and 2016-2017 in case the financial year is maintained other than calendar year.
- 2 **Undertaking:**
 - (i) The firm should give undertaking that, **“We / the Principle Manufacturer have not been black-listed/ debarred for dealing with any Govt. Organization in the past”**.
 - (ii) The firm should give undertaking that, **“We agree to withdraw all the deviations, if any, unconditionally and accept all the terms and conditions of the tender document including the technical specifications”**.
 - (iii) The firm should give undertaking that **“We agree to pass on such additional set off/ input tax credit as may become available in future in respect of all the inputs used in the manufacture of the final product on the date of supply under the VAT scheme by way of reduction in price and advise the purchaser accordingly.”**.
3. **Other Requirement for the Bidders:**
 - (i) The bidder shall provide names of Organization(s)/ Firm(s) with Addresses and Telephone numbers, Fax numbers, E-mail addresses to which manufacturer has supplied similar type of Medium Security Shredding machine in past.
 - (ii) The bidder has to submit Power of Attorney/ Authorization indicating that authorized signatory is competent and legally authorized to submit the tender and / or enter into legally binding contract.



Note:

1. While evaluating the tender all credentials of the principal manufacturer only shall be considered. However authorized agent can participate/submit the tender on behalf of principal manufacturer. Supply order shall be placed on the principal manufacturer only. In case, the tenderer is an Indian agent quoting on behalf of foreign manufacturer, the Indian agent should be already enlisted under the compulsory enlistment scheme of Ministry of Finance, Govt. of India, operated through Directorate General of Supplies and Disposals (DGS&D). Documentary evidence regarding the same to be submitted along with the tender.
2. All experience, past performance and capacity/ capability related/ data should be certified by the authorized signatory of the bidder firm. The bidder should submit documentary evidence regarding the past supply. The credentials regarding experience and past performance to the extent required as per eligibility criteria submitted by bidder should be verified from the parties for whom work has been done, hence copies of orders and corresponding experience certificate are to be submitted along with offer.
3. All financial standing data should be certified by certified accountants' e.g. Chartered Accountants (CA) in India and Certified Public Accountant for other countries. The bidders outside India has to submit the Annual Audited reports translated to English language duly certified by Certified Public Accountant.
4. Decision on Finalization of tender will be taken based on the documents submitted along with the tender. All documents must be submitted as per tender requirement failing which offers will be liable for rejection and no further correspondence will be made/ entertained for clarification after opening of the tender.
5. All the pages submitted are to be required & sealed by Authorised Signatory failing which tender shall be treated as unresponsive.
6. The tender is for manufacturers and suppliers who have proven capacity, capability and experience. This is not a Development Tender.

1.
 - (a) **Experience and past performance:**
The Bidder firm should have successfully manufactured, supplied, installed and commissioned at least one (01) No. of similar High Level Security Industrial shredding machine of capacity 80 kg. / hr. within during last five years ending with 31.12.2017 to any organization.
 - (b) **Capability, equipment and manufacturing facilities:**
The Bidder firm must have an annual capacity to manufacture and supply at least 01 No of similar type High Security Shredding Machine.
 - (c) **Financial standing:**
 - (i) Average Annual Turnover of the Bidder firm should be more than Rs. 11,10,000/- or USD 17326 or Euro 14687 during last three years i.e. 2015, 2016 & 2017 in case the financial year is maintained as calendar year or 2014-2015, 2015-2016 and 2016-2017 in case the financial year is maintained other than calendar year.
 - (ii) Bidder firm should not have suffered any financial loss for more than one year during the last three years i.e. 2015, 2016 & 2017 in case the financial year is maintained as calendar year or 2014-2015, 2015-2016 and 2016-2017 in case the financial year is maintained other than calendar year.
 - (iii) The net worth of the bidder firm should not have eroded by more than 30% in the last three years i.e. 2014, 2015 & 2016 in case the financial year is maintained as calendar year or 2015, 2016 & 2017 and 2016-2017 in case the financial year is maintained other than calendar year.
- 2 **Undertaking:**
 - (i) The firm should give undertaking that, **“We / the Principle Manufacturer have not been black-listed/ debarred for dealing with any Govt. Organization in the past”.**
 - (ii) The firm should give undertaking that, **“We agree to withdraw all the deviations, if any, unconditionally and accept all the terms and conditions of the tender document including the technical specifications”.**
 - (iii) The firm should give undertaking that **“We agree to pass on such additional set off/ input tax credit as may become available in future in respect of all the inputs used in the manufacture of the final product on the date of supply under the VAT scheme by way of reduction in price and advise the purchaser accordingly.”.**
3. **Other Requirement for the Bidders:**
 - (i) The bidder shall provide names of Organization(s)/ Firm(s) with Addresses and Telephone numbers, Fax numbers, E-mail addresses to which manufacturer has supplied similar type of High Security Shredding machine in past.
 - (ii) The bidder has to submit Power of Attorney/ Authorization indicating that authorized signatory is competent and legally authorized to submit the tender and / or enter into legally binding contract.



Note:

1. While evaluating the tender all credentials of the principal manufacturer only shall be considered. However authorized agent can participate/submit the tender on behalf of principal manufacturer. Supply order shall be placed on the principal manufacturer only. In case, the tenderer is an Indian agent quoting on behalf of foreign manufacturer, the Indian agent should be already enlisted under the compulsory enlistment scheme of Ministry of Finance, Govt. of India, operated through Directorate General of Supplies and Disposals (DGS&D). Documentary evidence regarding the same to be submitted along with the tender.
2. All experience, past performance and capacity/ capability related/ data should be certified by the authorized signatory of the bidder firm. The bidder should submit documentary evidence regarding the past supply. The credentials regarding experience and past performance to the extent required as per eligibility criteria submitted by bidder should be verified from the parties for whom work has been done, hence copies of orders and corresponding experience certificate are to be submitted along with offer.
3. All financial standing data should be certified by certified accountants' e.g. Chartered Accountants (CA) in India and Certified Public Accountant for other countries. The bidders outside India has to submit the Annual Audited reports translated to English language duly certified by Certified Public Accountant.
4. Decision on Finalization of tender will be taken based on the documents submitted along with the tender. All documents must be submitted as per tender requirement failing which offers will be liable for rejection and no further correspondence will be made/ entertained for clarification after opening of the tender.
5. All the pages submitted are to be required & sealed by Authorised Signatory failing which tender shall be treated as unresponsive.
6. The tender is for manufacturers and suppliers who have proven capacity, capability and experience. This is not a Development Tender.



SECTION X: TENDER FORM



Date.....

To
INDIA SECURITY PRESS
(A Unit of Security Printing and Minting Corporation of India Limited)
Wholly owned by Government of India
Nashik Road – 422 101 (Maharashtra)-India.

Ref: Your Tender document No.dated

We, the undersigned have examined the above mentioned tender enquiry document, including amendment No. -----, dated ----- (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver..... (Description of goods and services) in conformity with your above referred document for the sum of XXXXX (total tender amount in figures and words), to be mentioned only in the price schedule(s), attached herewith and made part of this tender. **(Do not mention any price components here. Price has to be mentioned only in Section XI: Price Schedule)**

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V – “Special Conditions of Contract”, for due performance of the contract.

We agree to keep our tender valid for acceptance for a period upto -----, as required in the GIT clause 19, read with modification, if any in Section-III – “Special Instructions to Tenderers” or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender upto the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

.....
(Signature with date)

.....
(Name and designation)
Duly authorized to sign tender for and on behalf of

.....



SECTION XI: PRICE SCHEDULE

Tender No. 255/ICB/SY-21-01(HSSM)/2017

Date: 24.02.2018

I): SUMMARY OF PRICE SCHEDULE (FOR OVERSEAS BIDDERS ONLY): PRICE SHOULD BE QUOTED ON FOB AND CIF BASIS

To be quoted in INR/ USD/ EURO

SCHEDULE-1: Medium Level Security Shredder:

Sr. No.	Description	HSN number of item, if any (to be provided by the bidder)	FOB price	Quantity offered in number	Port Destination	Insurance	Freight (Ocean)	CIF
	1	2	3	4	5	6	7	8
A	Supply of <u>Medium</u> Level Security Shredder			01	Nhava Sheva/ Mumbai			

Sr. No.	Description,	Amount
B	Installation, testing, commissioning and training charges for <u>Medium</u> Level Security Shredder	
C	Total (i.e. A+B above)	

Quoted Currency :

FOB Price in words :

CIF Price in words :

1. We confirm that there would not be any price escalation during the supply period.
2. We confirm that we will abide by all the tender terms and conditions and we do not have any counter conditions

Note: 1. Price bids with conditions/ counter conditions are liable to be rejected.

(Name and Signature with date)

Office Seal/Stamp



SCHEDULE-2: Supply of High Level Security Shredder:

Sr. No.	Description	HSN number of item, if any (to be provided by the bidder)	FOB price	Quantity offered in number	Port Destination	Insurance	Freight (Ocean)	CIF
	1	2	3	4	5	6	7	8
A	Supply of <u>High</u> Level Security Shredder			01	Nhava Sheva/ Mumbai			

Sr. No.	Description,	Amount
B	Installation, testing, commissioning and training charges for <u>High</u> Level Security Shredder	
C	Total (i.e. A+B above)	

Quoted Currency :

FOB Price in words :

CIF Price in words :

3. We confirm that there would not be any price escalation during the supply period.
4. We confirm that we will abide by all the tender terms and conditions and we do not have any counter conditions

Note: 1. Price bids with conditions/ counter conditions are liable to be rejected.

(Name and Signature with date)

Office Seal/Stamp



II): SUMMARY OF PRICE SCHEDULE (FOR DOMESTIC BIDDERS ONLY): PRICE SHOULD BE QUOTED FOR ISP, NASHIK ROAD BASIS

To be quoted in INR only

Tender No. 255/ICB/SY-21-01(HSSM)/2017

Date: 24.02.2018

SCHEDULE-1: Medium Level Security Shredder:

Sr. No.	Item description	HSN number of item, if any (to be provided by the bidder)	UOM (Unit of Measurement)	Basic price/unit (Rs)	Packing and forwarding charges (Rs), if any	GST @....% as applicable please specify (Rs)	Freight, Insurance and other charges, if any, including delivery at works (Rs)	Total rate per unit (Rs) (FOR ISP, Nashik Road) inclusive of all taxes, duties, freight and Insurance charges	Offered Quantity	Total Price for required quantity (Rs) (FOR ISP, Nashik Road) inclusive of all taxes, duties, freight and Insurance charges
	1	2	3	4	5	6	7	8	9	10
A	Supply of <u>Medium</u> Level Security Shredder		Nos.						01	

Sr. No.	Description,	Rate	GST @....% as applicable please specify (Rs)	Total charges (in Rs.) for installation, testing and commissioning of above (A)	Total
	1	2	3	4	5
B	Installation, testing, commissioning and training charges for <u>Medium</u> Level Security Shredder				
C	Total (i.e.A+B above)				

GST No. of the bidder firm:

FOR ISP Nashik Road price in words.....

1. We confirm that there would not be any price escalation during the supply period.
2. We confirm that we will abide by all the tender terms and conditions and we do not have any counter conditions

Note: Price bids with conditions/ counter conditions are liable to be rejected.

(Name and Signature with date)

Office Seal/Stamp



SCHEDULE-2: Supply of High Level Security Shredder:

Sr. No.	Item description	HSN number of item, if any (to be provided by the bidder)	UOM (Unit of Measurement)	Basic price/unit (Rs)	Packing and forwarding charges (Rs), if any	GST @....% as applicable please specify (Rs)	Freight, Insurance and other charges, if any, including delivery at works (Rs)	Total rate per unit (Rs) (FOR ISP, Nashik Road) inclusive of all taxes, duties, freight and Insurance charges	Offered Quantity	Total Price for required quantity (Rs) (FOR ISP, Nashik Road) inclusive of all taxes, duties, freight and Insurance charges
	1	2	3	4	5	6	7	8	9	10
A	Supply of <u>High</u> Level Security Shredder		Nos.						01	

Sr. No.	Description,	Rate	GST @....% as applicable please specify (Rs)	Total charges (in Rs.) for installation, testing and commissioning of above (A)	Total
	1	2	3	4	5
B	Installation, testing, commissioning and training charges for <u>High</u> Level Security Shredder				
C	Total (i.e. A+B above)				

GST No. of the bidder firm:

FOR ISP Nashik Road price in words.....

3. We confirm that there would not be any price escalation during the supply period.

4. We confirm that we will abide by all the tender terms and conditions and we do not have any counter conditions

Note: Price bids with conditions/ counter conditions are liable to be rejected.

(Name and Signature with date)

Office Seal/Stamp



SECTION XII: QUESTIONNAIRE

SECTION XIII: BANK GUARANTEE FORM OF EMD

SECTION XIV: MANUFACTURER'S AUTHORIZATION FORM

SECTION XV: BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

SECTION XVI: CONTRACT FORM

SECTION XVII: LETTER OF AUTHORITY FOR ATTENDING A BID OPENING

SECTION XVIII: SHIPPING ARRANGEMENT FOR LINER CARGOES

SECTION XIX: PROFORMA OF BILLS FOR PAYMENTS

For section XII to XIX please refer the link **click here** or
<http://www.spmcil.com/SPMCIL/UploadDocument/Terms%20&%20Conditions.9e08319f-af60-4ed6-8309-f6b5d8510288.pdf>